

# BUILDING INSPECTOR'S COMPLAINT REPORT: 03/26/13

| DATE     | STREET # | STREET NAME                | COMPLAINT  | INSP | INSPECTION REPORT          | CORRECTED                    | CORRECTION DATE |
|----------|----------|----------------------------|--|------|----------------------------|------------------------------|-----------------|
| 01/02/13 | 10       | MACOMB ST                  | HEAT NOT WORKING IN SEVERAL ROOMS, CEILING LEAKS | CB   | VIOLATION NOTICE ISSUED    | CORRECTED                    | 01/07/13        |
| 02/01/13 | 130      | BRINKERHOFF ST             | GARBAGE  | CB   | GARBAGE PICK UP SCHEDULED  | CORRECTED                    | 02/11/13        |
| 02/06/13 | 280      | CORNELIA ST                | APPLIANCES IN YARD                               | CB   | VIOLATION NOTICE ISSUED    | CORRECTED                    | 02/07/13        |
| 02/07/13 | 25       | LEONARD AVE                | WATER AND ELECTRIC SHUT OFF                      | CB   | VACANT, FOR SALE           | CORRECTED                    | 02/11/13        |
| 02/08/13 | 114      | BRIDGE ST., APT. C         | NO HOT WATER                                     | CB   | VERBAL NOTICE OF VIOLATION | CORRECTED                    | 02/11/13        |
| 03/13/13 | 3        | BERNARDS WAY (4773 US AVE) | REQUEST FOR FOLLOW UP FIRE PREVENTION            | KB   |                            | CORRECTIVE ACTION IN PROCESS |                 |
| 03/18/13 | 5143     | US AVE                     | DOG WASTE  | CB   |                            | CORRECTIVE ACTION IN PROCESS |                 |
| 03/19/13 | 8        | LAKE FOREST DR             | PLOWING INTO STREET                              | JM   |                            | CORRECTIVE ACTION IN PROCESS |                 |
| 03/20/13 | 68       | WALL STREET                | SIDEWALKS NOT CLEARED OF ICE AND / OR SNOW       | CB   |                            | CORRECTIVE ACTION IN PROCESS |                 |
| 03/20/13 | 70       | WALL ST                    | SIDEWALKS NOT CLEARED OF ICE AND / OR SNOW       | CB   |                            | CORRECTIVE ACTION IN PROCESS |                 |

| DATE     | STREET # | STREET NAME              | COMPLAINT                                     | INSP | INSPECTION REPORT | CORRECTED                    | CORRECTION DATE |
|----------|----------|--------------------------|---|------|-------------------|------------------------------|-----------------|
| 03/21/13 | 5        | COUCH ST                 | SNOW PLOWED INTO LOT                          | CB   |                   | CORRECTIVE ACTION IN PROCESS |                 |
| 03/21/13 | 15       | COUCH ST                 | SIDEWALKS NOT CLEARED OF ICE<br>AND / OR SNOW | CB   |                   | CORRECTIVE ACTION IN PROCESS |                 |
| 03/21/13 | 22       | CHAMPLAIN ST., APT.<br>A | MATRESS DUMPED ON PROPERTY                    | CB   |                   | CORRECTIVE ACTION IN PROCESS |                 |
| 03/25/13 | 29       | WILLIAM STREET           | GARBAGE                                       | CB   |                   | CORRECTIVE ACTION IN PROCESS |                 |
| 03/25/13 | 32       | SANDALWOOD WAY           | UNSAFE  | KB   |                   | CORRECTIVE ACTION IN PROCESS |                 |
| 03/25/13 | 33       | SANDALWOOD WAY           | ABANDONED, UNSAFE                             | KB   |                   | CORRECTIVE ACTION IN PROCESS |                 |



# CITY OF PLATTSBURGH, NY

## STATEMENT OF CASH RECEIPTS

### Department of Public Library

The undersigned hereby certifies that the following is a complete statement of all monies payable to the City of Plattsburgh received by the above mentioned department, or by the undersigned, during the period beginning March 7, 2013 and ending on March 13, 2013 inclusive.

| Purpose for which Received |                                   | Amount        |
|----------------------------|-----------------------------------|---------------|
| 6124-2450                  | Commissions                       | -             |
| 6126-2613                  | Overdue Charges                   | 339.88        |
| 6126-2650                  | Sale of Scrap                     | -             |
| 6126-2655                  | Minor Sales                       | 143.89        |
| 6127-2690                  | Lost/Damaged Property             | 25.00         |
| 6127-2705                  | Gifts and Donations               | -             |
| 6127-2755                  | Trust Fund Income                 | -             |
| 6227-2760                  | CEF Library System                | -             |
| 6227-2770                  | Local Grants                      | -             |
| 6330-3840                  | State Library Aid                 | -             |
| 6330-3842                  | State Aid                         | -             |
|                            | General                           | 508.77        |
|                            | Sales Tax @ 8% (Minor Sales Only) | T&A 12.51     |
|                            | <b>TOTAL</b>                      | <b>521.28</b> |

Dated, Plattsburgh, NY: March 14, 2013

Signed by Jamie A. Parrotte, Administrative Assistant

Received of Jamie A. Parrotte the aforesaid amount of:

Five hundred twenty-one and 28/100 dollars this 14th day of March 2013.

R. Marks  
Richard A. Marks, City Chamberlain

60117 CFI  
CITY OF PLATTSBURGH 1001  
MISCELLANEOUS CASH  
Date / Time : 03/13/13 08:22  
Payment : \$ 508.77  
Receipt # : 220407  
Check/Credit Card #: MULTIPLE  
Clerk : r427per





# Plattsburgh, New York

**Building and Zoning Department**  
41 City Hall Place  
Plattsburgh, NY 12901  
Ph: 518-563-7707  
Fax: 518-563-6426

March 19, 2013

Honorable Mayor Donald Kasprzak  
Members of the Common Council  
City Clerk  
41 City Hall Place  
Plattsburgh, NY 12901

Dear Mayor, Councilors and City Clerk:

Please be advised that the Zoning Board of Appeals held a Public Hearing on March 18, 2013,  
at 7:00 PM in the Common Council Chambers to hear:

| <u>APPEAL</u> | <u>APPLICANT</u>  | <u>REQUEST</u>  |
|---------------|---|---|
| 1955          | FIRST ASSEMBLY OF GOD<br>164 PROSPECT AVENUE  | CLASS B VARIANCE<br>FREESTANDING SIGN<br>WHICH IS NOT<br>PERMITTED IN<br>RESIDENTIAL DISTRICT<br><b>POSTPONED ON BOARD'S BEHALF</b> |
| 1956          | NEW YORK RSA 2 CELLULAR<br>PARTNERSHIP D/B/A/ VERIZON WIRELESS<br>316 CORNELIA STREET | CLASS B VARIANCE<br>AREA VARIANCE,<br>CELL TOWER, EXCEEDS<br>HEIGHT ALLOWED<br><b>POSTPONED ON BOARD'S BEHALF</b>                   |
| 1957          | NEW YORK RSA 2 CELLULAR<br>PARTNERSHIP D/B/A/ VERIZON WIRELESS<br>316 CORNELIA STREET | SPECIAL USE PERMIT<br>TO ERECT COMMUNICATIONS<br>FACILITY TOWER<br><b>POSTPONED ON BOARD'S BEHALF</b>                               |


Joseph McMahon  
Building Inspector

JM/dj



MUNICIPAL LIGHTING DEPARTMENT  
(A Municipally Owned and Operated Power System)  
**Plattsburgh, New York**

6 Miller Street  
Plattsburgh, New York 12901  
Ph # 518-563-2200  
Fax: 518-563-6690

TO: Mayor Donald M. Kasprzak  
FROM: William J. Treacy, P.E., Manager   
RE: Unpaid Final Bill Account Write-off  
DATE: March 18, 2013

The Management of the Plattsburgh Municipal Lighting Department respectfully requests permission to proceed with the write-off of unpaid final bills. The period covered by this write-off will be from ***December 1, 2011 to December 31, 2011.*** The approximate amount of the write-off will be \$1,054.87. The percentage of write-offs for this period is .07%.

Sales for this time period were \$1,484,703.51.

Payments on final accounts for this time period were \$3,670.07.

This write-off of unpaid bills represents 12 customers ranging as follows (all customers have no forwarding addresses and/or letters returned):

0 to \$50.00 – 5 customers  
\$50.01 to \$100.00 – 3 customers  
\$100.01 to \$150.00 – 3 customers  
\$303.60 – 1 customer

I thank you for your attention to this matter.

Cc: Richard Marks, City Chamberlain  
Eileen Sickles, Account Systems Supervisor  
Final Bill Account Write-off



# Plattsburgh, New York

Jonathan P. Ruff, P.E.  
Environmental Manager

41 City Hall Place  
Plattsburgh, NY 12901  
Phone: 518-536-7519  
Fax: 518-563-6083  
[ruffj@cityofplattsburgh-ny.gov](mailto:ruffj@cityofplattsburgh-ny.gov)

March 20, 2013

**DRAFT**

To: Mayor Kasprzak and Members  
Of the Common Council

Fr: Jonathan Ruff

Re: Rehabilitation of Mead Reservoir Dam

As you are aware, the bid prices for Mead Dam came in significantly higher than expected. It is respectfully requested that:

- The bids for Mead Dam be rejected.
- CHA perform value engineering on the project to determine if there are ways to reduce the cost.
- An RFP be distributed to solicit consulting services to evaluate other possible alternatives.

Please contact me if you have any questions.

cc: Richard Marks  
John Clute



MUNICIPAL LIGHTING DEPARTMENT  
(A Municipally Owned and Operated Power System)

Plattsburgh, New York

William J. Treacy, P.E.  
Manager

6 Miller Street  
Plattsburgh, New York 12901  
518-563-2200  
Fax: 518-563-6690

March 21, 2013

To: Mayor Donald M. Kasprzak  
From: Bill Treacy, Manager  
Subject: Permission to Issue Bid Proposal

The Plattsburgh Municipal Lighting Department respectfully requests permission from the Common Council to advertise for sealed bid for:


**PMLD BID NO. 2013-3-2**

**SALE OF SALVAGED & SCRAP MATERIALS**

**BID OPENING DATE: May 7, 2013 AT 11: 00 AM**

We propose that this bid be received under PMLD Bid No. 2013-3-2, prior to 11:00 a.m., local time, on the date shown above, then publicly opened and read in the Common Council Chambers.

Respectfully submitted,

  
Bill Treacy, P.E.  
Manager

cc: Keith Herkalo, City Clerk  
Councilor Jackson, PMLD Liaison  
Bid 2013-3-2 File





MUNICIPAL LIGHTING DEPARTMENT  
(A Municipally Owned and Operated Power System)  
**Plattsburgh, New York**

William J. Treacy, P.E.  
Manager

6 Miller Street  
Plattsburgh, New York 12901  
518-563-2200  
Fax: 518-563-6690

March 21, 2013

To: Mayor Donald M. Kasprzak  
From: Bill Treacy, Manager  
Subject: Permission to Issue Bid Proposal

The Plattsburgh Municipal Lighting Department respectfully requests permission from the Common Council to advertise for sealed bid for:

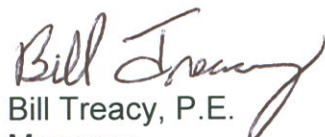
**PMLD BID NO. 2013 - 3- 3**

**SALE OF SURPLUS 2.4/4.16 KV-120/240V  
TRANSFORMERS**

**BID OPENING DATE: May 7, 2013 AT 11: 00 AM**

We propose that this bid be received under PMLD Bid No. 2013-3-3, prior to 11:00 a.m., local time, on the date shown above, then publicly opened and read in the Common Council Chambers.

Respectfully submitted,

  
Bill Treacy, P.E.  
Manager

cc: Keith Herkalo, City Clerk  
Councilor Jackson, PMLD Liaison  
Bid 2013-3-3 File



# Plattsburgh, New York

**Richard A. Marks**  
City Chamberlain

**Department of Finance**  
6 Miller Street  
Plattsburgh, NY 12901  
518-563-7704 TEL  
518-563-1714 FAX

TO: Mayor Kasprzak and Members of the Common Council

FR: Richard A. Marks, City Chamberlain

DA: March 26, 2013

RE: Capital Project Closures

It is respectfully requested that the City Chamberlain be authorized to close the following Capital Projects. These projects have been designated as finished by the City Engineer and/or the Environmental Engineer. Applicable funding is in place.

H5110.17 2007 Smith-Weed/ Web Island Bridge Project  
H5110.28 2009 General Street Resurfacing Project  
H5110.31 2010 Public Service Equipment Replacement Project  
H5110.32 2011 Public Service Equipment Replacement Project  
H5110.35 2011 Eco Docks Project  
H8320.62 2007 Filtered Water Storage Tanks Project

RAM/cg



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## FUTURE ANNUAL MEETING & TRAINING SCHOOL DATES AND LOCATIONS

- May 5 - May 7, 2013  
Gideon Putnam Hotel, Saratoga Springs
- May 4 - May 6, 2014  
Gideon Putnam Hotel, Saratoga Springs



## 104th Annual Meeting & Training School SUNDAY, May 5, 2013 thru TUESDAY, May 7, 2013

- Network with peers from other communities.
- Attend a variety of sessions covering essential, innovative and basic skills needed to be an effective local official.
- Presentation of NYCOM's [Local Government Achievement Awards](#).
- Meet with exhibitors who can help maximize your community's potential.
- Dine along one of America's Greatest Main Streets.
- Election of NYCOM's officers for the upcoming year.

Check back soon for more details.

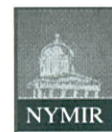
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## EVENTS

[Winter Legislative Meeting](#)
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[Public Works School](#)
[November Legislative Meeting](#)
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The NYS Conference of Mayors would like to acknowledge the following NYCOM Network Sponsors:

### PLATINUM



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# Plattsburgh, New York

Kevin R. Farrington, P.E.  
City Engineer

Engineering & Planning Dept.  
41 City Hall Place  
Plattsburgh, New York 12901  
518-563-7730  
Fax: 518-563-3645

March 18, 2013

Mayor Donald Kasprzak  
And  
Members of the Common Council  
41 City Hall Place  
Plattsburgh, N.Y. 12901

**REF: Request for Permission for  
Travel to New York Planning  
Federation Meeting**

Dear Mayor Kasprzak & Councilors:

It is requested that permission be granted for City Engineer Kevin Farrington to attend the New York State Planning Federation Annual Conference on April 22 and April 23rd, 2013 at Saratoga Springs, NY, at an estimated cost of \$284.00. A copy of the Program is attached.

Sufficient funds are available in the Engineering & Planning Department Budget.

Very truly yours,

Kevin R. Farrington, P.E.  
City Engineer

/dn

CC: City Chamberlain



## NYPF 2013 PLANNING & ZONING CONFERENCE SCHEDULE

| Date    | Time          | Title                                  | Presenter(s)                                 | Credits Pending       |
|---------|---------------|--|--|-----------------------|
| 4/21/13 | 4:30-5:30 P   | Mock ZBA Hearing/Use Variance          | NYPF Board & Audience                        |                       |
| 4/22/13 | 8:30-9:30 A   | The Power of Planning                  | John R. Nolon, Esq.                          | CM Law 1, CLE 1       |
| 4/22/13 | 9:50-10:55 A  | Introduction to SEQRA                  | Sarah Yackel                                 |                       |
| 4/22/13 | 9:50-10:55 A  | Open Government                        | Mark Schachner, Esq.                         | CLE 1                 |
| 4/22/13 | 9:50-10:55 A  | Essentials of Sustainable Zoning       | Nicolette Barber, AICP<br>David Hogenkamp    | CM 1                  |
| 4/22/13 | 11:00-12:05 P | Updating the Comprehensive Plan        | Frank Fish, Bob Galvin                       |                       |
| 4/22/13 | 11:00-12:05 P | Do's & Don'ts for Planners             | Nicholas Ward-Willis, Esq.                   | CM 1/CLE 1            |
| 4/22/13 | 11:00-12:05 P | Stormwater Management                  | Robert Feller, Esq., John Behan              |                       |
| 4/22/13 | 1:30-3:00 P   | Site Plan Review & Special Use Permits | Nina Peek, AICP                              |                       |
| 4/22/13 | 1:30-3:00 P   | Changes to the EAF                     | David Everett, Esq., Mark Sweeney, Esq.      | CLE 1                 |
| 4/22/13 | 1:30-3:00 P   | Ethics                                 | Daniel Spitzer, Esq.                         | CM Ethics 1.5/CLE 1.5 |
| 4/22/13 | 3:15-4:45 P   | County 239 Review                      | Rick Harris, Kathy Matern,<br>Stephen Feeney |                       |
| 4/22/13 | 3:15-4:45 P   | Case Law Update                        | Daniel Spitzer, Esq.                         | CM Law 1.5/CLE 1.5    |
| 4/22/13 | 3:15-4:45 P   | Form-Based Codes                       | Joel Russell, John Clarke<br>Dillon Sussman  | CM 1                  |

|         |               |   |  |               |
|---------|---------------|---|--|---------------|
| 4/23/13 | 8:30-10:00 A  | Enforcement   | Andrew Brick, Esq., JD Wood              | CLE 1.5/CEO 1 |
| 4/23/13 | 8:30-10:00 A  | Complete Streets  | Jacklyn Hakes, AICP, Fred Frank          | CM 1          |
| 4/23/13 | 8:30-10:00 A  | Natural Resource Inventory<br>& Conservation Subdivisions | Leslie Karasin<br>Peter Vars, Mike Simon |               |
| 4/23/13 | 10:15-11:20 A | Public Meetings & Hearings                                | DOS Division of Local Govt.              | CEO 1         |
| 4/23/13 | 10:15-11:20 A | How to Avoid an Article 78                                | Scott Chatfield, Esq.                    | CLE 1         |
| 4/23/13 | 10:15-11:20 A | Small Town & Waterfront Revitalization                    | Chris Round, AICP                        | CM 1          |
| 4/23/13 | 11:25-12:30 P | Record-Keeping  | DOS Division of Local Govt.              | CEO 1         |
| 4/23/13 | 11:25-12:30 P | The Third Mode: walking & biking options                  | Jeff Olson                               | CM 1          |
| 4/23/13 | 11:25-12:30 P | LEED Neighborhood Development                             | Ted Kolankowski                          |               |

Detailed information on each of these sessions will be available in the program which is handed out at the conference. However, if you have any questions, please contact the NYPF. Also note that the credits are all in the process of being applied for. At this point, the only guaranteed credits are on Tuesday April 23<sup>rd</sup> for Enforcement, Public Meetings and Hearings, and Record-Keeping.